



2023 TRAINING CALENDAR

Issue 3

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TRAINING AREAS	Course Retirement	Mode Of Delivery	Course Code	Duration	Sep	Oct	Nov	Dec
END-USER PRODUCTIVITY TRAINING								
Microsoft Office 365 Power User		VILT/ILT	55283	3		30-01		
O3565 End User Workshop		VILT/ILT	55154	1		13		
Microsoft Digital Literacy Course(Windows 10 & Office 2016)		VILT/ILT	MDLC	2			22-23	
Cybersafe end-user training		VILT/ILT	ELK91-028IG	0.5	22	6	17	1
Microsoft Excel Basic		VILT/ILT	091055SE	1	11		6	
Microsoft Excel Intermediate		VILT/ILT	091056SE	2	12-13		07-08	
Microsoft Excel Advanced		VILT/ILT	091057SE	2	14-15		09-10	
Microsoft Word Basic		VILT/ILT	091048SE	1	25		27	
Microsoft Word Intermediate		VILT/ILT	091049SE	2	26-27		28-29	
Microsoft Word Advanced		VILT/ILT	091050SE	2	28-29		30-01	
Microsoft Powerpoint Basic		VILT/ILT	091060SE	1	4			4
Microsoft Powerpoint Advanced		VILT/ILT	091061SE	1	5			5
Microsoft Project - Basic		VILT/ILT	091062SE	1	6			6
Microsoft Project - Advanced		VILT/ILT	091063SE	2	07-08			07-08
Microsoft Access (L1 ,L2,L3)		VILT/ILT	091045SE, 46SE, 47SE	3	13-15			
SOFT SKILLS TRAINING								
CBP™ Customer Service		VILT/ILT	CBP-CS	2			30-01	
CBP™ Leadership		VILT/ILT	CBP-LS	2	14-15			
CBP™ Business Communication		VILT/ILT	CBP-BC	2		12-13		
CBP™ Business Etiquette		VILT/ILT	CBP-BE	2			27-28	
CBP™ Sales		VILT/ILT	CBP-SA	2	07-08			07-08
CBP™ English Grammar for Business		VILT/ILT	CBP-EG	2		19-20		
CBP™ Marketing		VILT/ILT	CBP-MA	2			09-10	
IT SERVICE MANAGEMENT								
ITIL 4 Foundation Course(exam included)		VILT/ILT	ITIL-FO	3	13-15	09-11	23-25	07-09
CISCO NETWORKING								
Implementing and Administering Cisco Solutions (CCNA)		VILT/ILT	200-301	5	25-29			04-08
COMPTIA								
CompTIA A+ Core Series		ILT/SS	220-1101+1102	5			13-17	
CompTIA Network+		ILT/SS	N10-008	5		23-27		



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CompTIA Security+		ILT/SS	SY0-701	5	04-08			04-08
CompTIA Server+		ILT/SS	SK0-005	5		09-13		
CompTIA Linux+		ILT/SS	XKO-005	5			06-10	
CompTIA Cloud+		ILT/SS	CV0-003	5		16-20		
CompTIA Project+		ILT/SS	PK0-005	5	13-17			04-08
CompTIA CySA+		ILT/SS	CS0-003	5	28-01			
CompTIA CASP+		ILT/SS	CAS-004	5			20-24	
CompTIA DATA+		ILT/SS	DAO-001	5	25-29			
AZURE INFRASTRUCTURE								
Microsoft Azure Administrator		VILT/ILT	AZ-104T00	4		23-26		
Configuring and Operating Microsoft Azure Virtual Desktop		VILT/ILT	AZ-140T00	4		09-12		
Microsoft Azure Architect Design		VILT/ILT	AZ-305T00	4		23-26		
Designing and Implementing Microsoft Azure Networking Solutions		VILT/ILT	AZ-700T00	3			29-01	
Administering Windows Server Hybrid Core Infrastructure		VILT/ILT	AZ-800T00	4		03-06		
Configuring Windows Server Hybrid Advanced Services		VILT/ILT	AZ-801T00	4		09-12		
Microsoft Azure Fundamentals		VILT/ILT	AZ-900T00	1		13		
DATA & AI								
Develop AI Solutions with Azure OpenAI		VILT/ILT	AI-050T00	1		13		
Designing and Implementing an Azure AI Solution		VILT/ILT	AI-102T00	4	04-07			
Microsoft Azure AI Fundamentals		VILT/ILT	AI-900T00	1		9		7
Querying Data with Microsoft Transact-SQL		VILT/ILT	DP-080T00	2	07-08			07-08
Designing and Implementing a Data Science Solution on Azure		VILT/ILT	DP-100T01	4		30-02		
Data Engineering on Microsoft Azure		VILT/ILT	DP-203T00	4				
Administering Microsoft Azure SQL Solutions		VILT/ILT	DP-300T00	4		23-26		
Designing and Implementing Enterprise-Scale Analytics Solutions Using Microsoft Azure and Microsoft Power BI		VILT/ILT	DP-500T00	4	15-17			
Microsoft Azure Data Fundamentals		VILT/ILT	DP-900T00	1		9		7
Power BI Data Analyst		VILT/ILT	PL-300T00	4	13-15	09-12	21-24	05-08
DIGITAL & APP INNOVATION								
Developing solutions for Microsoft Azure		VILT/ILT	AZ-204T00	5		30-03		
Designing and Implementing Microsoft DevOps solutions		VILT/ILT	AZ-400T00	4		09-12		



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BUSINESS APPLICATIONS								
Microsoft Dynamics 365 Fundamentals (CRM)		VILT/ILT	MB-910T00	1		9		7
Microsoft Dynamics 365 Fundamentals (ERP)		VILT/ILT	MB-920T00	1		10		8
Microsoft Power Platform App Maker		VILT/ILT	PL-100T00	4		03-06		
Microsoft Power Platform Developer		VILT/ILT	PL-400T00	5			27-01	
Microsoft Power Platform Fundamentals		VILT/ILT	PL-900T00	1		13		
A Power Platform Solution Architect		VILT/ILT	PL-600T00	4			21-24	
Microsoft Dynamics 365 Sales		VILT/ILT	MB-210T01	2		12-13		
Microsoft Dynamics 365 Marketing		VILT/ILT	MB-220T00	4	Available on Request			
Microsoft Dynamics 365 Customer Service		VILT/ILT	MB-230T01	4	Available on Request			
Customer Data Platform Specialty		VILT/ILT	MB-260T00	4	Available on Request			
Microsoft Dynamics 365: Core Finance and Operations	29-02-24	VILT/ILT	MB-300T00	2	Available on Request			
Microsoft Dynamics 365 Finance		VILT/ILT	MB-310T00	4	Available on Request			
Microsoft Dynamics 365 Supply Chain Management		VILT/ILT	MB-330T00	5	Available on Request			
Microsoft Dynamics 365 Supply Chain Management, Expert		VILT/ILT	MB-335T00	5	Available on Request			
Microsoft Dynamics 365: Finance and Operations Apps Developer		VILT/ILT	MB-500T00	5	Available on Request			
Microsoft Dynamics 365: Finance and Operations Apps Solution Architect		VILT/ILT	MB-700T00	5	Available on Request			
Microsoft Dynamics 365 Business Central Functional		VILT/ILT	MB-800T00	5	Available on Request			
Microsoft Power Platform Functional Consultant		VILT/ILT	PL-200T00	4	Available on Request			
Microsoft Power Automate RPA Developer		VILT/ILT	PL-500T00	4	Available on Request			
MODERN WORKPLACE M365								
Microsoft 365 EndPoint Administrator		VILT/ILT	MD-102T00	5	13-17			04-08
Employee Experience Platform Specialist		VILT/ILT	MS-080T00	1		9		7
Microsoft 365 Administrator Essentials		VILT/ILT	MS-102T00	5		23-27		
Managing Microsoft Teams		VILT/ILT	MS-700T00	4	04-07			
Collaboration Communications Systems Engineer		VILT/ILT	MS-721T00	4				04-07
Microsoft 365 Fundamentals		VILT/ILT	MS-900T01	1		9		7
SECURITY								
Microsoft Azure Security Fundamentals		VILT/ILT	AZ-500T00	4		23-26		
Microsoft Cybersecurity Architect		VILT/ILT	SC-100T00	4	04-07			



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Microsoft Security Operations Analyst		VILT/ILT	SC-200T00	4		09-12		11-14
Microsoft Identity and Access Administrator		VILT/ILT	SC-300T00	4		03-06		
Administering Information Protection and Compliance in Microsoft 365		VILT/ILT	SC-400T00	4			28-01	
Microsoft Security, Compliance, and Identity Fundamentals		VILT/ILT	SC-900T00	1	29			8
SHAREPOINT								
Sharepoint 2016 Power User		VILT/ILT	55200	2			30-01	
Microsoft Sharepoint 2016 Owner		VILT/ILT	091069SE	1	11		6	
Microsoft Sharepoint 2016 Site User		VILT/ILT	091068IE	1		9		7
Microsoft Sharepoint 2016 Advanced Site Owner with Workflow Administration		VILT/ILT	091070IE	1			4	
CERTNEXUS								
Incident Response for Business Professionals		VILT/ILT	IRBIZ	1	29			8
Data Science for Business Professional		VILT/ILT	CNX0009	1.5	13-14	09-10	23-24	07-08
CyberSec First Responder		VILT/ILT	CFR	5	11-15		27-01	
Artificial intelligence for Business Professionals		VILT/ILT	CNX0017	0.5	22	6	17	1
Internet of Things for Business Professionals		VILT/ILT	IoT BIZ	0.5	29	13	20	8
Data Ethics for Business Professionals		VILT/ILT	CNX0014	6 hrs	15	11	24	08
Generative Artificial Intelligence		VILT/ILT	CNX0019	1	18	16	3	1